United Sta	TES DISTRICT COURT
	District of
	)
	)
	)
	)
Plaintiff(s)	
T/	Civil Action No.

## SUMMONS IN A CIVIL ACTION

To: (Defendant's name and address)

A lawsuit has been filed against you.

Defendant(s)

Within 21 days after service of this summons on you (not counting the day you received it) — or 60 days if you are the United States or a United States agency, or an officer or employee of the United States described in Fed. R. Civ. P. 12 (a)(2) or (3) — you must serve on the plaintiff an answer to the attached complaint or a motion under Rule 12 of the Federal Rules of Civil Procedure. The answer or motion must be served on the plaintiff or plaintiff's attorney, whose name and address are:

If you fail to respond, judgment by default will be entered against you for the relief demanded in the complaint. You also must file your answer or motion with the court.

	CLERK OF COURT
Date:	
	Signature of Clerk or Deputy Clerk

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## PROOF OF SERVICE

(This section should not be filed with the court unless required by Fed. R. Civ. P. 4 (l))

		me of individual and title, if a	ny)				
was re	ceived by me on (date)	-	·				
	☐ I personally served	d the summons on the inc	dividual at (place)				
			on (date)	; or			
	☐ I left the summons	s at the individual's resid	ence or usual place of abode with (name)				
	, a person of suitable age and discretion who resides there,						
	on (date), and mailed a copy to the individual's last known address; or						
		ons on (name of individual)			, who is		
	designated by law to	accept service of proces	s on behalf of (name of organization)				
			on (date)	; or			
	☐ I returned the sum	mons unexecuted becaus	6e		; or		
	☐ Other (specify):						
	My fees are \$	for travel and	\$ for services, for a total of \$				
	I declare under penal	ty of perjury that this info	formation is true.				
Date:							
		_	Server's signature				
		-	Printed name and title				
		-	Server's address				

Additional information regarding attempted service, etc: